



## Berlin Intermediate School

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Mr. Ryan M. Cowder  
*Principal*

Mrs. Jennifer B. Garton  
*Assistant Principal*

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*Assistant Principal*

March 4, 2021

# WELCOME BACK BIS!

Welcome to those families joining us for the first time. We are excited to have your student return to school! Once again thank you for the support that you have given your child, as well as our teachers during this time of distance learning. We are committed to providing a safe learning environment for our students and our staff and will be following all the safety guidelines provided by the Maryland State Department of Education, and the Maryland Department of Health and Worcester County Health Department. Below you will find detailed information about your child's safe return to BIS. (This information is a review for students currently attending.)

- School hours for students 7:40-2:45. Doors open at 7:15.
- Arriving in the AM
  - All students will enter through the doors by the gymnasium.
  - Please be sure to have your building entry screening questionnaire for students filled out and ready to turn in upon entering.
  - 5<sup>th</sup> grade students arriving early are monitored and wait for the morning bell in the cafeteria.
  - 6<sup>th</sup> grade students arriving early are monitored and wait for the morning bell in the gym.
- Needed Materials
  - **Mask** – Masks are required to be worn on the bus and in the building.
  - **Water Bottle** – All water fountains have been shut down. Students are encouraged to bring a water bottle labeled with your child's name. A bottle filler station is located in the front hall.
  - Although not required personal pocket sized hand sanitizer is recommended.
  - **iPad/Crayon/Charger/Earbuds/Headphones**- all students were issued a WCPS iPad, Logitech crayon and charger. Students will be using these devices during face-to-face instruction. Be sure to **charge** it each evening. Earbuds/Headphones are required and will be used daily.
  - **Backpack** – Lockers will not be in use at this time. Students will need to carry their personal belongings with them, class to class. Each student should have a **pencil pouch** with extra pencils, crayons/colored pencils, scissors, glue etc.

Supplies will not be shared between students. It is **NOT** recommended that you purchase the supplies found on the original school supply sheets from September.

- **Completed Building Entry Screening Questionnaire** – As stated the building entry screening questionnaire is required to be completed **EVERYDAY**, by parents prior to your child getting on the bus or coming into the building. If you respond yes to any of the questions, your child **cannot** come to school and we ask that you contact our school nurse for further instructions. Your child will be kept supplied with these half sheets of paper. If you do not have one at home, they can be found on our website [www.berlinintermediate.com](http://www.berlinintermediate.com)
- Breakfast, Lunch and Recess
  - Students will be able to get both breakfast and lunch each day. Breakfast and Lunch are currently free for all students. Menus are available on our school website, [www.berlinintermediate.com](http://www.berlinintermediate.com).
  - Students are also able to pack their own lunch.
  - In order to meet the CDC guideline, six-foot distance rule, students will be eating **lunch** in the cafeteria distanced six feet apart. **Breakfast** will be served in individual classrooms.
  - The cafeteria will be sanitized between and after all lunch shifts.
  - Prior to going out for recess/fresh air break all students sanitize their hands. Masks will be worn outside when the situation does not allow for six feet separation.
- Structure/Schedule
  - Students will follow their regular class schedule.
  - Classes have been set up so that students will be socially distanced, at least 6 feet.
  - Students will move from class to class under the direction of their teachers to ensure social distancing and quick movements.
  - Staff will be in the hallways during the change of classes to assist students in locating their classrooms or answering other questions they may have.
- Cell Phones
  - All cell phones that are brought to school must be turned off and stored in the student's backpack. There are no exceptions.
  - The use of cell phones during the school day is prohibited.
  - If a student needs to contact a family member, he/she will be permitted to use a school phone to do so, and should alert a faculty member of their need.
- Health Issues
  - Our school nurses, Mrs. Bradford and Mrs. Chmar, will be here each day to assist and care for any health issues, including medicine distribution.

- If you have any questions for Mrs. Bradford and Mrs. Chmar feel free to contact them via phone or email (direct nurse's line 410-632-5323) or [anbradford@worcesterk12.org](mailto:anbradford@worcesterk12.org).
  - **IMPORTANT REMINDER** Please do not send your child to school if they have any of the following symptoms: fever of 100.4 or greater, cough, shortness of breath or trouble breathing, unexplained fatigue, vomiting, or diarrhea.
  - If a child presents with any of these symptoms, he/she will not be admitted to school.
  - If a child becomes ill during the school day, parents will be notified so that the sick child can go home.
- Transportation
    - If you requested transportation, you will receive notification from the bus driver.
    - Due to high demand, students will not be socially distanced on the bus. They could potentially be assigned a seat with another student. All students will be assigned a seat and be required to wear their facemask for the entire ride.
    - We will be **unable** to accommodate bus change requests. Students **will not** be permitted to ride a bus to a friend's house.

If you have any additional questions or concerns, please contact us 410-632-5320.

*An Arts Immersion School*

